



**MARYLAND FFA ASSOCIATION, INC**

P.O. Box #564  
29 Frederick Road #564  
Funkstown, MD 21734-0564  
301-491-5686

To: Maryland FFA Advisors  
From: Terrie Shank, MD FFA Executive Director  
Naomi Knight, MD FFA Program Coordinator  
RE: Chapter Officer Leadership Training (COLT)  
Date: July 16, 2025

The Maryland FFA Association invites you and your Chapter officers to attend the Chapter Officer Leadership Training (COLT) Conference. The conference will be held this year on Friday, October 17 through Sunday, October 19, 2025, at the River Valley Ranch. The address is: 4443 Grave Run Rd, Manchester, MD 21102. The Phone number is: 443-712-1010. <https://www.rivervalleyranch.com>

This is a great opportunity for your chapter officers to enjoy the beautiful outdoors as they get to know other chapter leaders in Maryland, develop their personal leadership skills, build team unity and create a master plan for their chapter activities.

The cost to attend COLT is \$200 per member, \$225.00 advisor and/or chaperones, which includes:

Five meals (Friday Dinner through Sunday Breakfast) Meals are prepared by RVR kitchen staff and served buffet style. The menu is determined by the RVR Chef. Shoes and shirts must be worn at all meals. After meals, we will refrain from removing any food or dishes from the dining hall.

**DIETARY RESTRICTIONS**

Great care is taken by RVR staff regarding guests with food allergies. RVR ensures that special meals are prepared separately to avoid cross contamination. As our event approaches, RVR will send a link where guests can sign up for specific meal substitutions. Guests with dietary needs may bring food to supplement what RVR is serving and refrigerated storage is available upon request.

Lodging in heated cabins. RVR does not provide linens. Each guest must bring sheets, blankets (or a sleeping bag), pillows, towels & toiletries. It is also recommended that all attendees bring a labeled water bottle.

All conference materials- conference shirt, outdoor recreational activities, including a bonfire!

Note: Transportation and meals to and from the camp is the responsibility of each chapter/participant.

A promotional flyer to be shared with your students, a chapter confirmation form, and a tentative schedule will be forthcoming.

Please complete the confirmation form by Friday, September 5, 2025, by saving it to your computer, then submitting it through the JotForm submission link on the home page of our website.



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**Please submit full payment by Friday October 3rd** and mail to: MD FFA Association, P.O. Box 564, 29 Frederick Road, Funkstown, MD. 21734-0564

Please submit online waivers for everyone attending from your group. Every participant, including guests, must **complete the online waiver through a link by Friday, October 10th**. Here is the link:

**<https://waiver.smartwaiver.com/e/C2h2eWStGaMyzJPzY9Hdm5/>**

This is a camp with excellent facilities including heated cabins. However, it is still a camp. Everyone needs to bring their own personal care items, an extra towel, wash cloth, warm clothing, jackets, sturdy shoes, and a flashlight. A sleeping bag or sheets.

The Maryland State FFA Officers and staff look forward to seeing many of you with your officers at COLT. If you have any questions, please feel free to contact me at 301-491-5686 or [tshank@maefonline.com](mailto:tshank@maefonline.com) .